

EDELWEISS PREPARATORY SCHOOL

BACK TO SCHOOL 2016 NEWS



WELCOME!

We are glad to have your child as part of our program this year! Please read this newsletter & keep it for future reference.

MEET THE TEACHER OPEN HOUSES:

At the end of this newsletter * is a list of Meet the Teacher Open House Dates. For the "Open House", children visit the classroom with a parent or caregiver and meet their teachers and friends. This is a time for your child and their classmates to become familiar with their new school setting and is therefore not a time that walking siblings can attend as it gets too crowded in the rooms. Babies in arms are welcome to come along but no strollers. We will give you your tote bag, snack bag and a set of Mabel's Labels at the Open House. We also need you to update any information on your registration form that has changed.

UNIFORMS, COATS, SHOES & TOTE BAGS:

All Edelweiss students wear uniforms. All uniforms for students are to be purchased from Top Marks, our official uniform supplier and **not any other stores**. You can order online at www.topmarks.ca or phone 1-800-667-7105. **Top Marks will be at the school on Aug 25th, 2016 from 1 - 2 pm for exchanges or new orders by appointment. Call Top Marks to book your appt. The next service dates at the school are: Sept 8th, Sept 22nd, Oct 20th, Nov 17th & Dec 1st, 2016.** Each child has a labeled coat hook for their coat and tote bag to be hung up on in their own cubby. Children share cubbies with other children on different days. When the weather is wet, we ask that you put your child's boots inside the cubbies on the little green mat. Children are asked to wear **non-marking, non-skid shoes in school at all times**. You may leave a pair of shoes with your child's name on them at the school if that is more convenient but it is not a requirement. **Please ensure everything is labeled with your Mabel's labels.** Edelweiss is not responsible for lost and missing items. If you leave it

behind and it's labeled , we can return it to you so please take the time to label everything that comes to school.

MAIL, CALENDAR AND SHOW & TELL:

School newsletters/calendars are emailed monthly. Each child has a mailbox for crafts and notices, so please remember to check for "mail" everyday when you pick up your child at school. Please remind your caregiver or whoever is picking up your child that your child's mailbox is **UNDER** his/her name. You will receive an email of a monthly class calendar that will notify you of themes, special days, birthdays and Show & Tell turns.

SICKNESS POLICY:

It is our policy that sick children do not attend school to help stop the spread of infection. If a child has a fever, has been vomiting, has excessive coughing, or green nasal discharge within the last 24 hours, we ask that you keep your child at home. If a child exhibits any of these symptoms at school, we will call you to come and pick up your child. **If your child is diagnosed with a contagious illness/communicable disease you will require a doctor's note specifying the date your child can return to school prior to returning to school.** If your child is going to be absent, please leave a message (403)282-4220 (or email epschool@telus.net) stating the illness your child has. Please remember to **specify which class time your child attends as we have 10 classes of children registered at our school.**

TOILETTING & SEPARATION POLICY:

Please note that the Edelweiss policy for entrance in the school is that your child must be able to toilet independently (ask to go to the washroom when they need to and wipe themselves) & be able to separate from you. Children are not allowed to be in pull-ups and teachers don't change or wipe children. Your child needs to be able to separate from you without excessive distress. If this is a concern for your child when you receive this notice, please email epschool@telus.net

CONTACTING THE SCHOOL:

The school will be closed for the summer however emails and messages will be responded to. During the school year, we respond to all messages within 24 hours. During the school year if you need to get in touch with your child's teacher, please leave your name and phone number with the office at (403)282-4220 or email epschool@telus.net . Teachers will return calls outside of class times. No calls will be received by the teachers during class time as they are in classes with the children. Administration can help you during class times.

COATROOM:

Please remember that when other classes are operating, they can hear coatroom and hallway noise. We ask that parents keep the coatroom and hallways as quiet as possible at all times. Please do not allow children to be loud or run in the coatroom or hallways. By clearing the coatroom after dismissal, we hope to cut down on congestion in the parking lot as well. There is to be no food, gum or candy served in the coatroom to students or siblings in an effort to keep our school clean and sanitary. Lost & Found items are under the mailboxes except lost valuables which are kept in the office.

PARKING & BYLAWS:

Our school is fortunate to have a nice large parking lot to use! We just ask for a few rules to be followed. Firstly, please park closely together so that there is room for everyone to fit in. We have staggered class times so that if parents leave after the children go in, there is enough space for the next group coming. During September it can be expected that when parents are staying longer to observe their child settling in, the parking lot tends to overflow to the laneway and you may end up parking in the lane if you are not in the first class starting. Please do not block any of the neighbours driveways in the laneway. The laneway speed is 15 km/hr. Bylaw does patrol the laneway for parking. Also please remember that coming into the school on Northmount it is a school zone and it is patrolled by Calgary Police regularly.

We ask that no one park in front of or beside the garbage or recycling bin in the parking lot. The trucks need access to them. Please do not park in the NO Parking space or in the loading zone area beside it. Parking does get better as the month of September moves on and as parents feel more comfortable leaving their child at school. **Never leave any children in your vehicle without adult supervision.**

OBSERVATION WINDOWS:

Please feel free to make use of the observation windows during your child's class times. The glass is not sound-proof and we would appreciate it if you would not talk in order not to disturb the class in progress while using the observation glass. **If observation windows are not quiet, we will have to ask you to move to the coatroom and may have to put in appointments for viewing times. There is to be no observations and no parents in the hallways during transition times where students move from room to room. Please go to the coatroom during those times. Filming students from the windows with your cameras or phones is NOT allowed.**

VOLUNTEERING:

We welcome parents to volunteer at the school outside of the classroom. There are volunteer opportunities such as being a room parent, volunteering for field trips; washing/sterilizing toys/sharpening pencils or other work. We are pleased to say that at this point we already have all of the Room Parents. We will need some parents for the toy sterilizing. Each class is responsible for one month of weekly toy sterilizing so we only need a few parents from each class to take 1 turn for 2 hours. We will email a schedule in the future that you can sign up for.

CLASS & TIME:

8:20 5 day JK:
11:50 5 day JK:
12:00 2 Day JK:
8:30 3 Day JK
8:45 3 Day JK
11:45 3 Day JK
12:00 3 Day JK
8:30 Preschool
8:45 Preschool
11:30 Preschool
Spanish Classes
Science Classes
Pre & 2 Day JK
3 & 5 day Music Classes
JK/K Artist in Residence

TEACHERS:

Miss Rebecca
Miss Rebecca
Mr. Chris
Mrs. Kelly & Miss Michelle
Mrs. Pat & Mr. Chris
Miss Michelle
Mr. Chris
Mrs. Kelly & Miss Michelle
Mr. Chris & Mrs. Nala
Mrs. Kelly & Miss Michelle
Senorita Michelle
Mr. Walter aka "Captain Science"
Music Classes Mrs. Kelly
Yoanna Mesa
Mr. Rayz

ROOM PARENTS:

Sammie Lamontagne
Caroline Lesser Sundberg
Shannon Dobos
Danielle Istchenko
Karla Truba
Tracy Larsson
Tina Scott
Heidi Hoehstetter
Elise Proudfoot
Teresa Parotta

ADMINISTRATION :

Please feel free to approach us anytime. If you cannot come in person, please contact us at (403)282-4220 or email us at epschool@telus.net. We welcome your feedback any time. There is a suggestion box outside the office door for your feedback. You will be emailed a monthly newsletter. We will be emailing you a copy of the Parent Handbook in August so you can read it all before school starts. Newsletters and lots of information are also always posted on our website.

We welcome you and trust that this school year will be a wonderful learning experience for your child! See you in September!

Walter & Margaret Reid
School Directors

***The next pages have all the dates and times for starting school!**



OPEN HOUSES

THIS IS FOR PARENTS/CAREGIVERS TOGETHER WITH THE REGISTERED STUDENT ONLY. WE WILL GIVE YOU YOUR TOTE BAG, SNACK CONTAINER & A SET OF LABELS. SORRY NO WALKING SIBLINGS

NO SNACK IS REQUIRED FOR OPEN HOUSE. STUDENTS WILL WEAR THEIR UNIFORMS.

PRESCHOOL: OPEN HOUSE MEET THE TEACHERS ON TUESDAY, SEPTEMBER 6TH, 2016

The 8:30 Preschool class with last names from A - L will visit from 8:45 - 9:15 a.m.
The 8:30 Preschool class with last names from M - Z will visit from 9:30 - 10:00 a.m.
The 8:45 Preschool class with last names from A - Ji will visit from 10:15 - 10:45 a.m.
The 8:45 Preschool class with last names from Jo - Z will visit from 11:00 - 11:30 a.m.
The 11:30 Preschool class with last names from A - H will visit from 12:30 - 1:00 p.m.
The 11:30 Preschool class with last names from I - Z will visit from 1:15 - 1:45 a.m.

2 DAY JK: OPEN HOUSE MEET THE TEACHER ON TUESDAY, SEPTEMBER 6TH, 2016

The 2 Day JrK students will visit all together from 12:45 - 1:15 pm

5 DAY JK/K OPEN HOUSE MEET THE TEACHER TUESDAY, SEPT 6th, 2016

(This is a new date since the April 28th email)

8:20 am class (all students) will attend from 8:20 - 8:50 am
11:50 pm class (all students) will attend from 11:50 am - 12:20 pm

3 DAY JK OPEN HOUSE MEET THE TEACHERS ON WEDNESDAY, SEPTEMBER 7TH, 2016

The 8:30 JK class with last names from A - I will visit from 9:00 - 9:30 a.m.
The 8:30 JK class with last names from J - Z will visit from 9:40 - 10:10 a.m.
The 8:45 JK class with last names from A - K will visit from 10:20 - 10:50 a.m.
The 8:45 JK class with last names from L - Z will visit from 11:00 - 11:30 a.m.
The 11:45 JK class (all students) will visit from 12:20 - 12:50 p.m.
The 12:00 JK class (all students) will visit from 1:00 - 1:30 p.m.

Regular class times are as follows: BRING SNACK & DRINK

5 Day JrK:

8:20 - 11:05 am & 11:50 - 2:35 pm starting on Wed Sept 7th

2 Day JrK:

12:00 - 2:30 pm starting on Thurs Sept 8th

3 Day JrK:

8:30 - 11:00 am starting Fri Sept 9th 8:45 - 11:15 am starting Fri Sept 9th
11:45 - 2:15 pm starting Fri Sept 9th 12:00 - 2:30 pm starting Fri Sept 9th

Preschool:

8:30 - 10:45 am with last names from A - L starting Thurs Sept 8th
8:45 - 11:00 am with last names from A - Ji starting Thurs Sept 8th
11:30 - 1:45 pm with last names from A - H starting Thurs Sept 8th

Preschool:

8:30 - 10:45 am with last names from M - Z starting Tues Sept 13th
8:45 - 11:00 am with last names from Jo - Z starting Tues Sept 13th
11:30 - 1:45 pm with last names from I - Z starting Tues Sept 13th

Full preschool classes A - Z together begin on Thurs Sept 15th.